



at Taft Hill  
1 Summerfield Drive Uxbridge, MA 01569

## **Board of Trustees Monthly Meeting: December 18, 2019**

Board Members Present: Marsha Bourgeois, Paul Clossen, Cecile Gaigals, Lavonne Seifert, Pat Stephan.

Grounds Committee Chairman, Bill Freer.

Residents: None in attendance

The Board of Trustees meeting was called to order by Lavonne Seifert at 2:14pm.

### **1. Open Forum for Resident Issues**

None.

### **2. Review of BOT actions since November Meeting**

The BOT voted 4-1 to approve the newly drafted budget for the year 2020. The Board approved (by a vote of 5-0) an increase in the monthly condo fee to \$209 for market units and \$99 for affordable units, to take effect with the January 2020 fees. The increase reflects higher costs for ongoing services, as well as repair/replacement of some aging systems.

### **3. Financial Report**

A. All financial reports have been reviewed by the Board

B. Our current total reserves are \$ 514,769.23..

C. The board reviewed and accepted the monthly financials.

D. A review of the 2019 year-to-date budget confirmed that sufficient funds are in place to meet commitments through the end of the year.

### **4. Grounds Committee Report**

Bill Freer reported the following:

A. The contract has been signed with Brentwood Landscape and Design to provide services for Summerfield's irrigation system. This is our current provider.

B. Final contract for lawn services is still in negotiation.

### **5. Beautification Committee**

A. The Beautification Committee requested the Grounds Committee Chairman to contact Dowding Snow Removal with regards to placing snow plow markers around the decorative area that contains the decorative "Summerfield" rock and various plantings in order that they might remain intact during the plowing season.

### **6. Date of next BOT meeting**

A. The next meeting will take place on Wednesday, January 22, 2020 at 2 pm at Marsha Bourgeois', 49 Summerfield Drive.

## 7. OLD BUSINESS:

A. Eversource gas pipe status: The Board continues to reach out to Eversource for a status report regarding removal of orange barrier and pipes at the entrance to Taft Hill Lane West. The company has been challenging to work with yet the BOT perseveres on a regular basis.

B. Forest Glen: Lavonne consistently reaches out to the appropriate personnel at Forest Glen for ongoing matters. Most recently the objective has been to remove debris from Summerfield's land. Efforts will continue.

C. Waiver of Liability for Volunteers: The BOT is evaluating the efficacy of implementing such a waiver while considering the various ramifications. No final decision has yet been reached.

## 8. NEW BUSINESS:

A. Contracts have been renewed for the positions of Grounds Chair, Bill Freer, and Bookkeeper, Marsha Bourgeois.

B. The BOT voted 5-0 to subsidize a one year membership to CAI for Pat Stephan. As our representative, Pat has gathered pertinent information regarding the management of condo communities that enhances the BOT's knowledge and actions. The annual membership fee is \$135.00.

C. The BOT STRONGLY advises residents, both walking and driving, to be extra vigilant during the hours of darkness. Pedestrians are encouraged to wear reflective clothing and carry a flashlight. Drivers are encouraged to Keep Alert, Slow Down, and keep a watchful eye for anyone who might be walking along or crossing the street. KEEP SAFE, EVERYONE!!

D. A coyote has been spotted on more than one occasion in the area of Andrews Drive. Although the animal appeared healthy and thus less likely of erratic behavior, it is best to be watchful, especially for residents who walk small dogs.

E. NEW OPPORTUNITY for residents. The BOT would like to implement a Town Government Affairs Committee. The committee would be composed of one board member and 2-3 unit owners. The Board member would report back to the BOT and communicate with the SATH community. This committee would be charged to keep SATH informed regarding town affairs as they might relate to our community, e.g., water, construction, taxes, and the like. Please contact Cecile Gaigals at [cgaigals@gmail.com](mailto:cgaigals@gmail.com) if you have any interest in sharing your talents and serving our community in this manner.

E. ANNUAL INFORMATION SHEET. Please open and complete the attached mandatory annual information sheet. The community is required by law to maintain some of this information. Please write legibly, especially with numbers so that our corresponding logs will be accurate. Forms need to be returned by February 1<sup>st</sup>. Replies may be deposited in the green Summerfield box in the mailroom. Extra copies of the form will be available in the mailroom.

## 9: RESIDENT ISSUES: None

**10.** On behalf of the community, the Board would like to express their sincere thanks and appreciation for all the effort that went into this year's very successful Holiday Party. All was most festive and the cakes that were part of the raffle were a sight to behold and no doubt just as tasty. Undoubtedly much volunteer time was spent in order to provide this evening for the SATH community.

**MANY THANKS!!**

The meeting was adjourned at 5:30-pm.